

## **Ashburnham 250<sup>th</sup> Celebration Committee Meeting, October 6, 2015**

### **Present:**

George Cornwall, Co-Chairman; Pat Frederick, Secretary; Patty Johnson, Treasurer, Members: Barbara DiVito, Karen Mattus and Linda Ramsdell. Guest: Sean McNally

George called the meeting to order at 7:00 PM.

The secretary's minutes for the September 29<sup>th</sup> meeting were accepted as written.

### **Oktoberfest Plans**

Barb drew a rough diagram to show Sean McNally where we envision tent placement. The tents can have sides if the weather is chilly or damp. Taylor Rental needs us to pay an insurance waiver of \$150 on the tents

The committee discussed best practice for limiting the areas where beer could be served and consumed, to prevent underage drinking. Some people may want to sit on lawn chairs or blankets on the ground outside the tent, to listen to the band.

Sean will supply food and drink, eating utensils, and a cooking tent. He will need access to an electric outlet to power a freezer and cooking units. He was told there is an electric source box on a pole near where he will be setting up.

Sean has an ID machine to verify that customers are of legal drinking age. They will receive wrist bands to show they have been approved.

Two police officers will be on duty; one for the earlier, and one for the later shift, during the evening's entertainment.

It is hard to estimate how many people are likely to attend, since we have never offered a comparable event. Probably there will be no more than 200.

The committee will supply trash disposal barrels, and free small bottles of drinking water.

Sean can attend next Tuesday's committee meeting to continue planning.

### **Other Business**

Patty spoke with Dottie Munroe. Everything is set for the "Paint Ashburnham" art show.

We have W-9 forms for almost all event participants who have been paid \$600 or more.

For the Hike up Mt. Watatic, we need "Hike Starts Here" signs.

At the end of the year, any unspent funds will revert to the Town's general fund. The committee discussed some possible ways to use remaining Celebration funds, including a new Time Capsule. Patty will balance the books and report on how much money is there.

The meeting was adjourned at 7:50 PM. The next meeting will be on Tuesday, October 13<sup>th</sup> at 7:00 PM in the basement meeting room at Town Hall.

Respectfully submitted,

*Patricia H. Frederick*  
Patricia H. Frederick, Secretary